



Health and Wellbeing Board  
9 June 2016

## Pharmaceutical Needs Assessment: Supplementary Statement and Update

### **Purpose of the report:** Policy Development and Review

The Surrey Health and Wellbeing Board (HWB) is responsible for delivering a Pharmaceutical Needs Assessment (PNA) every three years. The first was published in 2015. The attached report provides a supplementary statement to the 2015 PNA which the Board is asked to approve. Additionally an update on plans for producing the full review of the PNA, due by 1 April 2018, is provided.

### **Recommendations:**

It is recommended that the Health and Wellbeing Board:

- i. approve the supplementary statement to the 2015 Pharmaceutical Needs Assessment, attached as Annex 1 to this report;
- ii. note the plan to produce a full review of the Pharmaceutical Needs Assessment by April 2018;
- iii. receive an update on work being done for the 2018 Pharmaceutical Needs Assessment Revision at its meeting on 8 June 2017.

### **Background**

1. Health and Wellbeing Boards were given responsibility from 2013 for delivering a Pharmaceutical Needs Assessment (PNA) for their area. The PNA determines the local need for pharmaceutical services. The PNA is used principally to inform decisions on whether to allow new pharmaceutical services in a given area (a process called market entry) based on that need. NHS England is responsible for those commissioning decisions. The Surrey PNA, which uses CCG geographies, can also be used to support the work of local Clinical Commissioning Groups (CCGs) around primary care, management of long term conditions as well as urgent and emergency care.
2. The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 sets out the legislative basis for developing and updating PNAs. Health and Well Being Boards (HWB) are required to publish a revised assessment within three years of publication of their

first assessment. In Surrey, the first PNA was published in March 2015, so the revised PNA must be published by April 2018.

3. Pending the publication of a revised PNA, a HWB may publish a supplementary statement explaining changes to the availability of pharmaceutical services since the publication of its PNA where those changes are relevant to the granting of applications and the HWB is satisfied that making a revised statement would be a proportionate response to those changes. The supplementary statement then becomes part of the PNA.
4. The Surrey HWB delegated responsibility for delivering the Surrey Pharmaceutical Needs Assessment (PNA) to the PNA Steering Group, now chaired by Dr Julie George, Public Health Consultant.
5. The responsibilities of the PNA Steering Group are:
  - a) ensure the PNA project objectives are clear, defined in the PNA Project Initiation Document (PID), for the initial PNA and PNA revisions;
  - b) provide executive approval and sign off of high level project documentation and plans for the PNA project;
  - c) agree quality criteria for all aspects of the PNA project;
  - d) undertake executive reviews of performance and monitor progress against plans for the PNA project;
  - e) ensure the business, executive, clinical, user and technical perspectives are fully represented;
  - f) resolve any conflicts between business, clinical, user and technical requirements, priorities and preferences
  - g) ensure the final products shown in the PID are delivered on schedule;
  - h) make recommendations as to agreed tolerances (with respect to time and scope) and at risk activities;
  - i) endorse sign off for each project stage and authorise continuation to the next stage as stated in the PNA PID and timeline;
  - j) ensure all relevant guidance and policies are followed and ensure probity at all times;
  - k) Ensure the PNA is utilised to influence commissioning;
  - l) communication with key stakeholders
6. The PNA Steering Group meets as required to review changes to pharmaceutical provision or when developing a full scale revision, so no meetings were held between April 2015 and the meeting on 14 March 2016.

<b>PNA Supplementary Statement</b>
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7. The PNA Steering Group met on 14 March 2016 to review changes to pharmaceutical provision since the publication of the Surrey PNA 2015 and determine whether there were sufficient changes in provision of pharmaceutical services to require a full scale revision to the PNA.
8. The Steering Group found that the changes to demographic need and pharmaceutical provision were minimal and therefore a supplementary statement detailing the changes, rather than a revision, was sufficient.

9. The attached PNA Supplementary Statement details the changes to pharmacy provision as well as the other information considered.
10. In brief, two pharmacies changed ownership requiring the issuing of new contracts (See Table 1, Annex 1). No new premises were opened as a result of this change. Additionally, five pharmacies moved premises location but the changes in location were judged insufficient to create a new need.

### Producing the 2018 PNA Revision

11. Project planning for the 2018 PNA Revision will start in October 2016, with work commencing on the Revision from January 2017 with submission of the final report by March 2018 at the latest.
12. The format will remain largely unchanged. However, consideration will be given to two possible developments. The first development is whether it is feasible to include an analysis of access time to a pharmacy by those using public transport rather than private car. The second development under consideration is whether health need could be more fully described to fit more closely with health needs identified for local CCGs to support moves to place-based commissioning.

### Next steps:

Subject to agreement from the Health and Wellbeing Board, an update on progress being made on developing the PNA Revision will be provided at the Board's meeting on 8 June 2017.

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**Sources/background papers:**

[Surrey Pharmaceutical Needs Assessment 2015](#)

[Pharmaceutical Needs Assessments: Information Pack for local authority Health and Wellbeing Boards](#)

[The National Health Service \(Pharmaceutical and Local Pharmaceutical Services\) Regulations 2013](#)

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